**职位申请表**

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| **应聘岗位** |  | **应聘渠道** | **□51JOB □58同城 □苍南人才网 □BOSS □脉脉**  **□内部推荐(推荐人\_\_\_\_\_\_\_\_\_\_\_\_\_\_) □其他\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **个人情况** | | | | | | | | |
| **姓名** |  | **性别** |  | **民族** |  | **籍贯** |  | **照片** |
| **出生日期** |  | **婚姻情况** |  | **最高学历** |  | **毕业时间** |  |
| **毕业院校** |  | | | **政治面貌** |  | | |
| **联系电话** |  | | | **邮件地址** |  | | |
| **身份证号码** |  | | | | | | |
| **居住地址** |  | | | | | | |
| **紧急联系人及电话：** | | | | **如被聘用，可上岗日期：** | | | | |
| **目前税前薪酬：** | | | | **期望税前薪酬：** | | | | |
| **是否有亲属在本公司工作？ □否 □是(部门\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\姓名\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\关系\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)** | | | | | | | | |

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| **工作经历** | | | | | |
| **起止时间** | **工作单位** | **职位** | **证明人及联系方式** | **离职原因** | **薪资** |
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| **教育及培训经历** | | | | |
| **毕业学校(培训机构)** | **教育年限** | | **主修** | **是否毕业/获何证书** |
| **开始时间** | **结束时间** |
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| **家庭情况** | | |
| **姓名** | **与本人关系** | **工作单位** |
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| **主要工作业绩及获得的荣誉** |
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**如果你愿意推荐三个人到本公司工作，请留下这三个人的相关信息。**

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| **姓名** |  |  |  |
| **联系方式** |  |  |  |
| **适合岗位** |  |  |  |

**填表人声明：我保证以上所提供的情况属实。XXXX公司在必要时有权向我前工作单位对我的工作情况进行核实。同时我理解以上所述如有不实可能导致立即解聘。**

**应聘人签名：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 申请日期：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**以下为公司填写**

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| **入职时间** |  | **所属部门** |  | **职务** |  |
| **试用时间** |  | **试用期工资** |  | **转正后工资** |  |
| **行政部经理意见：** | | | **总经理意见：** | | |